



Absences & Arriving Late Going Home A Different Way Leaving Early

Absences or Arriving Late:

If your child will be absent, please email/call the Gables Attendance line.

- Gables Attendance Email: attendance.gables@columbus.k12.oh.us
- Gables Attendance Phone Number: 1-380-997-6025

If your child is arriving late, a parent needs to come into the school building to sign in your child. Student are considered late after 9:00 am.

Policy for Going Home A Different Way:

Our policy is that if your child is changing his/her normal transportation routine (being parent pick up instead of taking the bus, going home on a different bus, or walking home with a friend) **a written note must be sent to school for his/her teacher and the front office.**

Phone calls will no longer be received unless it is an emergency. We will work with families when an emergency situation arises.

All bus riders will go home on their assigned bus unless we are notified with **a written note.**

You may remind teachers on Bloomz about a change, but **a written note is needed.**

This policy will reduce confusion, and it will increase our ability to safely get children where they need to be.

Leaving Early:

If your child will be picked up early due to an appointment or scheduled activity, **a written note must be sent to school for his/her teacher and the front office.**

If a child needs to be picked up early, please pick him/her up by 3PM. We will not release students between 3-3:30PM due to teacher end of day routine and bus dismissal.

Please bring your driver's license so we may verify you are on the pickup list.

If your child has a doctor's appointment please ask the doctor for written excuse. Have your child give the written excuse to his/her teacher the next day.

Gables Transportation Change Note

Date: _____

Student's Name: _____

Teacher: _____

Parent Pick up Today

Early Pick up at _____ am/pm

By _____

Reason _____

Going home with _____

Walking or On bus # _____

Other: _____

Parent Name: _____

Parent Signature: _____

Gables Transportation Change Note

Date: _____

Student's Name: _____

Teacher: _____

Parent Pick up Today

Early Pick up at _____ am/pm

By _____

Reason _____

Going home with _____

Walking or On bus # _____

Other: _____

Parent Name: _____

Parent Signature: _____

Gables Transportation Change Note

Date: _____

Student's Name: _____

Teacher: _____

Parent Pick up Today

Early Pick up at _____ am/pm

By _____

Reason _____

Going home with _____

Walking or On bus # _____

Other: _____

Parent Name: _____

Parent Signature: _____

Gables Transportation Change Note

Date: _____

Student's Name: _____

Teacher: _____

Parent Pick up Today

Early Pick up at _____ am/pm

By _____

Reason _____

Going home with _____

Walking or On bus # _____

Other: _____

Parent Name: _____

Parent Signature: _____

